



ACADEMIC AFFAIRS POLICY

NUMBER/TITLE: AA-117.4, UNDERGRADUATE STUDENT COURSE LOAD AND CREDIT HOUR

Covered Individuals: All full-time students

Covered Locations: All locations

Effective Date: August 26, 2024

Strategic Priority: SP 1.1 and 1.2

HLC: Criterion 2

Consultations: VPASA, VPETF, Registrar, Director of FA, Faculty (Academic Affairs Committee), Dean of Academic & Educational Affairs

POLICY STATEMENT

Full-time students are expected to maintain a sufficient course load in order to complete a degree in a timely fashion and qualify for financial aid, regardless of instructional modality.

PURPOSE

To identify and classify enrollment status for a given term at the university.

DEFINITIONS

Course Overload: When a student requests to register beyond the normal session or semester course load.

Credit Hour: An approximate measure of effort/time required for a typical student to achieve the learning outcome of an educational experience.

Standard Course Load:

- Centers and Online: six to eight credits per session.
- Fayette: 12-18 credits per semester.

POLICY IMPLEMENTATION

To be consistent with guidelines for determining the amount and level of credit awarded to courses and to be in compliance with policies set forth by both the U.S. Department of Education and the Higher Learning Commission, the following applies.

Fayette:

A student will normally enroll for 12-18 credits per semester, which is equivalent to a full-time load. Students desiring to enroll in more than 18 credits per semester must:

1. Meet the minimum UIU GPA requirement. A cumulative minimum GPA of 3.0 is required to enroll in more than 18 credits in a semester;
 - a. A minimum cumulative UIU GPA of 3.0 is required to enroll in more than 10 credits in a session;
2. Have been a full-time student with UIU during a previous semester; and,
3. Have the permission of the student's Academic Advisor.

Academic & Student Affairs

Students will not be allowed to register for more than 24 credits in a semester.

Center and Online:

A student will normally enroll for six to eight credits per session. Students desiring to enroll in more than eight credits per session through Center, Online, and/or Self-Paced Degree Programs must:

1. Meet the minimum UIU GPA requirement. A cumulative minimum GPA of 3.0 is required to enroll in nine-semester credits,
2. Successful completion of a session with six credits; and
3. Have the permission of the student's Academic Advisor.

Students will not be allowed to register for more than 10 credits a session.

Students may enroll in a semester-long course while enrolled in six to eight credits per session (or two semester-long courses with three to four credits per session) without meeting the cumulative minimum GPA of 3.0.

CUSTODIAN

Vice President for Academic and Student Affairs

RELATED DOCUMENTS, FORMS, AND POLICIES

Academic Catalog

HISTORY

New/Revision Number	Date of Action/Approval	Revision Change
AA-117.4	April 17, 2024	Language to accommodate semester-long courses added.
AA-117.3	May 17, 2023	Minor edit to clarify maximum credits; approved at PC.
AA-117.2	November 15, 2022	New template, minor edits of minimum GPA for 12+ credits per session; approved at PC.
AA-117	August 30, 2021	New template, formatting, basic editing. PC approved.