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## Action Project

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**Institution:** Upper Iowa University

**Submitted:** 2009-04-09

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### Timeline:

Planned project kickoff date: 2009-04-20

Target completion date: 2010-01-01

Actual completion date:

### A. Give this Action Project a short title in 10 words or fewer:

Online Course Management Platform

### B. Describe this Action Project's goal in 100 words or fewer:

In order to facilitate more effective student learning in the online environment, we will purchase and implement a new course management system. We will define all processes involved in the transition, develop a training and transition plan, and move all university constituents to the new platform no later than Term I, 2009-2010.

### C. Identify the single AQIP Category which the Action Project will most affect or impact:

Primary Category: Helping Students Learn

### D. Describe briefly your institution's reasons for taking on this Action Project now -- why the project and its goals are high among your current priorities:

For seamless movement of students and faculty and to provide an enhanced learning environment for all University constituents, we will need to upgrade our current course management system with a web-based platform. This is critical for recruitment of new students, retention of existing students and uniformity amongst all University departments and programs.

### E. List the organizational areas - -institutional departments, programs, divisions, or units -- most affected by or involved in this Action Project:

The units that will be most affected by this project will be the Online Program, International Program and Fayette Campus academic unit. Additional areas being affected will be information technology and the Registrar's Office

### F. Name and describe briefly the key organizational process(es) that you expect this Action Project to change or improve:

This project will enhance seamless movement and provide additional reporting tools leading to greater student retention and success. It will assist in the registration process, student attendance tracking and provide more robust teaching and learning options for all constituents.

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G. Explain the rationale for the length of time planned for this Action Project (from kickoff to target completion):

The course management system will take roughly 90 days for conversion. Additional time will be needed to train faculty, staff and students and to implement new procedures related to platform conversion.

H. Describe how you plan to monitor how successfully your efforts on this Action Project are progressing:

We will have a committee to monitor this project. As part of the committee process, we will keep a task list which lists the person responsible for each task and the completion date.

I. Describe the overall "outcome" measures or indicators that will tell you whether this Action Project has been a success or failure in achieving its goals:

We will know if this project is a success or failure when we move all students and faculty over for full use. The number of students and faculty not retained will be a strong measure of success.

J. Other information (e.g., publicity, sponsor or champion, etc.):

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Last Action Project Update:

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A. Describe the past year's accomplishments and the current status of this Action Project.

B. Describe how the institution involved people in work on this Action Project.

C. Describe your planned next steps for this Action Project.

D. Describe any "effective practice(s)" that resulted from your work on this Action Project.

E. What challenges, if any, are you still facing in regards to this Action Project?

F. If you would like to discuss the possibility of AQIP providing you help to stimulate progress on this action project, explain your need(s) here and tell us who to contact and when?

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