

# CAMPUS SAFETY REPORT



UPPER IOWA UNIVERSITY

**BLACKHAWK CENTER**  
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**Academic Year**  
**2007-2008**

## **Campus Security and Safety Report For the Janesville, Wisconsin Center**

This information is being provided to all students and employees as part of Upper Iowa University's commitment to safety and security at the Blackhawk Center and in compliance with the Federal Student Right-to-Know and Campus Security Act (1990), Public Law 101-542, as amended by the Higher Education Technical Amendments of 1991, Public Law 120-26, and the Sexual Abuse Bill, House File 2026, which was passed into law by the Iowa General Assembly effective July 1, 1992.

Upper Iowa University is located in Fayette, Iowa a small rural community of 1,317 people. The community is situated in the Volga River Basin of Northeast Iowa. In addition to the main campus, the University has centers in Des Moines, Waterloo, and Manchester, Iowa; Fort Riley and Fort Leavenworth, Kansas; Fort Polk, Louisiana; and Janesville, Madison, Milwaukee, Prairie du Chien, Wausau, Elkhorn, and Racine, Wisconsin.

Upper Iowa University-Blackhawk Center is located in Janesville, Wisconsin a community of 60,000. The community is located in Rock County in South Central Wisconsin. A total of 1154 students were enrolled during the 2007-2008 academic year.

### **Blackhawk Center "Campus"**

Upper Iowa University does not own property in Janesville. Classes at the Blackhawk Center are held at Blackhawk Technical College located at 6004 S County Rd G, Janesville, Wisconsin. Classrooms are rented from Blackhawk Technical College on a term-by-term basis as needed. Administrative office space is located at 6004 S. County Rd G, Janesville, Wisconsin. The offices are located inside the main entrance of Blackhawk Technical College across from the Fitness Center in Rooms 2223 and 2225.

### **General Motors UAW-GM Union Hall**

Upper Iowa University has enjoyed in the past a corporate partnership with General Motors of Janesville, Wisconsin. Classes are held at the UAW-GM Union Hall 1795 LaFayette Street Janesville, WI 42446, 608-755-5120 four times a week. General Motors employees numbered almost 15 during 2007-2008. GM announced in spring of 2008 that they would be closing the Janesville plant. This will result in the UAW not being able to provide a facility for classes at their site.

### **General Philosophy**

Upper Iowa University is committed to creating an environment that promotes the intellectual, social, emotional, spiritual or ethical, and physical well-being of its community members. The commitment includes encouraging and reinforcing healthy, responsible living and respect for center standards and regulations, and community laws.

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The administrative staff at Blackhawk Center will inform the Blackhawk Center University community when mandatory reporting officials become aware of criminal activity that is considered to be a threat to the safety of the University community. This will be done through various means such as memos, postings, student newsletters, emails or voice mail messages.

#### **Reporting of Criminal Actions or Emergencies**

The Blackhawk Technical College president and physical plant manager are responsible for the security of buildings and grounds at the school where classrooms are rented for the Blackhawk Center classes and activities. The janitorial staff of the Blackhawk Technical College locks and checks buildings and reports to the head custodian.

The Blackhawk Center administrative staff have a cooperative relationship with the Rock County Sheriff's Department and the Blackhawk Technical College administrative staff. Since the technical college is located in a low-crime area, the Blackhawk Center relies on the Rock County Sheriff's Department to handle criminal matters.

Also, the University has policies and procedures followed by the Blackhawk Center administrative staff to handle violations of conduct standards and the law by students or employees. This information is contained in the Upper Iowa University Center Catalog which is distributed to all students and staff members.

To report a crime, a student should call the Rock County Sheriff's Department and the Center Director. The Center Director will then report the incident to the Dean of Student Services at the Blackhawk Technical College and the Regional Director and Dean of the Extended University.

The person making the call shall complete the Incident Report Form available at the Blackhawk Center Office located at 6004 S. County Rd G, Janesville, Wisconsin. In the event of a fire, the student or employee should dial 911 from a pay phone, dial 9-911 from a district phone, or pick up one of the red emergency phones located in the hallways of the Central Campus. Always contact or send someone to the Information Desk to alert them of the nature and location of the emergency.

The Blackhawk Technical College building has a fire alarm system and accessible fire extinguishers. In addition, all faculty members and administrative staff members have directions to evacuate the building based on the fire evacuation plan in place at the Blackhawk Technical College. The Blackhawk Center Office follows the same procedure as the staff of Blackhawk Technical College.

Beloit Memorial Hospital and Mercy Hospital provide professional medical emergency care to the Blackhawk Center. Emergency care is available 24 hours a day at both hospitals.

Blackhawk Center students and employees are responsible for their own medical care, but can be referred to these facilities in case of emergency.

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## **Emergency Telephone Numbers**

Fire Department-Janesville	911
Non-emergency	608-757-2244
Beloit	608-364-2900
Ambulance	911
Police-Janesville	911
Non-emergency	608-757-2244
Sheriff-Rock County	608-757-2244
Beloit Memorial Hospital	608-364-5011
Emergency	608-364-5151
Mercy Hospital-Janesville	608-756-6000
Emergency	608-756-6611
Poison Control Center-Madison	800-222-1222

## **Blackhawk Center Telephone Numbers**

Administrative Office	608-754-7490
General Motors “Union Hall”	608-755-5120
Upper Iowa University-Fayette Campus	800-553-4150
Dean of the Extended University	414-475-4155
Director of Extended University Operations	563-425-5365
President’s Office	563-425-5201
Regional Director	414-475-4846

### **Blackhawk Center Facilities**

Students at the Blackhawk Center have access to classrooms at the Blackhawk Technical College through a room rental contract with the Blackhawk Technical College. In addition to classroom space, Blackhawk Center students also have access to the library, cafeteria, and rest room facilities. Computers are available in the open lab for student use. Parking is available in the Blackhawk Technical College parking lot. Students are in class Monday through Thursday evenings and Saturday mornings. The Blackhawk Technical College Library is open to the Upper Iowa students Monday through Thursday from 7:30 a.m. to 9:00 p.m. and on Friday from 7:30 a.m. to 4:00 p.m. During the summer, the library is open from 7:30 a.m. to 4:00 p.m. Monday through Friday. The library is closed on Saturday and Sunday.

## **Residence Halls**

The Blackhawk Center is from commuters. Therefore, residence halls, or other university sponsored living facilities are not available.

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## **The Law and University Policies-Alcohol, Drug, and Sex Offenses**

To provide for the safety of members of the University community at the Blackhawk Center, Upper Iowa University has set standards of conduct for members of the community (see center catalog) and for those seeking admission to the University at the Blackhawk Center. These University standards are included in the Extended University Faculty Handbook, Handbook for Administration and Staff, and the Center Catalog (student handbook) given to all faculty, employees, and students.

The standards of conduct do not replace or relieve persons from complying with the requirements of civil or criminal laws. Unlawful behavior may result in criminal prosecutions as well as disciplinary action.

Policies relating to alcoholic beverages, drugs, and sexual assaults are found in the Center Catalog, Handbook for Administration and Staff, and the Extended University Faculty Handbook. As part of the education process, members of the University community are informed about University expectations and consequences when an individual violates alcohol, drug, and sexual assault policies and related laws.

## **Alcohol & Drugs**

In consideration of federal, state and local laws, the possession, use or sale of illicit drugs or alcohol is prohibited by Blackhawk Center students or employees on the grounds of the Blackhawk Technical College or UAW-GM Union Hall where Blackhawk Center classes are held. The possession, use or sale of alcoholic beverage is prohibited on the grounds of the Blackhawk Technical College and General Motors UAW-GM Union Hall as well. The University neither condones nor sanctions the use of alcohol. All individuals are expected to observe the alcoholic beverage and illicit drug related laws of the State of Wisconsin. Members of the Blackhawk Center University Community who are of legal age (21) are expected to make responsible decisions about the use of alcohol or drugs and to assume full responsibility for their personal conduct and actions. This includes respecting the right of those individuals who choose not to use alcohol or drugs.

## **Sexual Abuse**

Sexual harassment of assault are not tolerated at the Blackhawk Center. Specific procedures and policies are in place to handle reports of sexual harassment or assault.

**Sexual Abuse is prohibited and is defined as:**

- Unwanted or unwilling sexual contact-any sexual touching or attempting to disrobe a person without his/her willing consent.
- Unwanted or unwilling sexual intercourse-any lawful sexual intercourse however slight that occurs without the consent of either party. Consent is defined as a positive verbal acknowledgment such as “yes”. Any person under the influence of alcohol or other drugs is considered incapacitated and unable to give consent.
- Sexual exploitation-the observation or reproduction of any sexual act without the written consent of all parties involved.

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Examples: (not an exclusive list) Force or threats of force, including stranger and/or gang rape. Preventing a person from resisting by administering any intoxicant. Sexual intercourse with a person who is known to be unconscious of the nature of the act (e.g. sexual intercourse with a person who is sleeping, passed out or blacked out from alcohol or drugs.) Sexual intercourse with a person who is incapable of giving legal consent or under the legal age. Sexual intercourse with a student who is unable to give consent because of a language barrier.

The standards of conduct do not replace or relieve persons from complying with the requirements of civil or criminal laws. Unlawful behavior may result in criminal prosecution as well as disciplinary action by the appropriate disciplinary board or administrator.

### **Guide to Sexual Assault Referral Services for University Students and Employees**

It is unfortunate fact that many individuals in our society are victims of personal violence. There is assistance available for a victim of such personal violence. A person who has been sexually abused will need support and information that will help clarify the issues and facilitate recovery. Mercy Health Center provides sexual assault counseling by calling 608-756-5555 and at Beloit Memorial Hospital by calling 608-364-5686.

### **Victims of sexual abuse may wish to consider the following actions:**

If you are raped or sexually assaulted:

1. Get to a safe place as soon as you can.
2. Try to preserve all of the physical evidence. Do not wash, use the toilet, or change clothing if you can avoid it. If you do change clothes, put all clothing you were wearing at the time of the attack in a paper, not plastic bag.
3. Get medical attention as soon as possible to assess and treat any injuries you may have sustained and to collect important evidence to assist police in legal action.
4. Contact the Rock County Sheriff’s Department (608-757-2244).
5. Contact the director of the Blackhawk Center who will maintain confidentiality, help explain your options, give you information and provide emotional support.
6. Contact someone you trust, a close friend or relative to be with you and support you.

**Male Victims:** While most victims of sexual assault are women, men can also be victims. Male victims at the Blackhawk Center should take the same steps as outlined in this document.

**Medical Treatment:** It is important to seek immediate and follow-up medical attention for several reasons: (1) to assess and treat any physical injuries you may have sustained; (2) to determine the risk of sexually transmitted diseases or pregnancy and take preventative measures; and (3) to gather evidence that could aid in criminal prosecution. Physical evidence should be collected immediately, ideally within the first 24 hours. It may be collected later than this, but the quality and quantity of the evidence may be diminished. A Blackhawk student can receive the examination at the emergency room of the Mercy Hospital or Beloit Memorial Hospital or any other area hospital emergency room.

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**Transportation:** The Rock County Sheriff's Department will transport anyone assaulted to the hospital at any time of day.

### **Counseling and Emotional Support**

There are several local counseling services available to provide counseling and emotional support. The staff at these agencies is able to intervene in a crisis situation and to provide you with information about your options. Local agencies include: Rock County Crisis Intervention at 608-757-5025, Domestic Abuse Help line Beloit at 608-365-1119, or Mercy Options, 608-756-5555.

**Reporting to the Blackhawk Center Staff:** The Blackhawk Center staff members are also available to help provide you with information about your options, including medical assistance, counseling, University disciplinary action, and legal prosecution information. Talking about your concerns with the Center Director may help you sort through your feelings and decide what to do. You may also report a recently occurring incident at a later date, if you do not choose to report it immediately. However, the sooner you report the incident, the sooner action steps can be outlined for your welfare.

The reasons for reporting to the Blackhawk Center staff are: (1) to protect yourself and others from future victimization; (2) to apprehend the assailant; and (3) to, in some way, seek justice for the wrong that has been done to you. If you choose to report the incident to the Rock County Sheriff's Department, an officer will take a statement from you regarding what happened. He/she will ask you to describe the assailant(s) (if you do not know them), or identify them if you do. He/she may ask questions about the scene of the crime, any witnesses and what happened before and after the incident. You may have a support person with you during the interview.

### **University Disciplinary Action**

If you have been sexually assaulted by another student or group of students and are considering University action, you are encouraged to discuss the matter with the Center Director, Regional Director or the Dean of the Extended University. Please note that the University is required by the Cleary Act (formerly the Campus Security Act) to report sexual assault statistics to the University community.

If you do not wish to have the assault reported statistically, you will need to discuss your options with the Center Director, Regional Director or Dean of the Extended University. This will allow

you a chance to review the procedures should you decide to file a formal complaint to be handled by the University. This discussion does not obligate you to pursue official action.

Charges may either be filed directly by you or by the University on the basis of your written statement. Such a charge would be handled in accordance with the procedures relating to violations of the Code of Student Conduct in the Center Catalog.

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Those students who are involved in sexual abuse cases are entitled to certain rights under Upper Iowa University Disciplinary Hearing Procedures as well as the following:

1. Both the accuser and the accused have the right to present relevant information and witnesses in a hearing.
2. Both the accuser and the accused have the right to be notified of the sanctions imposed.
3. The accuser may request reasonable accommodations as to academic arrangements after an alleged sexual assault.
4. The accuser has the right to file a complaint at any time during their enrollment at the University.
5. Students who violate University policies while involved in a sexual assault will be adjudicated for the policy violation. Sanctions will be of an educational nature instead of punitive.

**Non-student employee:** If you have been sexually assaulted or harassed by a non student employee of the University, this is a violation of the law and University policy. Complaints should be filed with the Center Director, Regional Director or the Dean of the Extended University.

An employee (non-student) who has been sexually assaulted by another employee or student should report the matter to the Center Director, Regional Director or Dean of the Extended University. If you want to press criminal charges, call the Rock County Sheriff's Department.

#### **Anonymous Reporting**

If you are assaulted, and at this time do not want to pursue action within the University system or the local police department, you may still want to consider making an anonymous report. With your permission, the Center Director, Regional Director or Dean of the Extended University can file a report of the incident without revealing your identity. The purpose of an anonymous report is to comply with your wish to keep the matter confidential, while taking steps to ensure future safety for yourself and others. With such information, the University can keep accurate records about the number of incidents involving students or employees, determine whether there is a pattern of assaults with regard to a particular location, method or assailant, and alert the Blackhawk student community to potential danger.

#### **Crime Awareness and Campus Security Act of 1990**

In November of 1990, President George Bush signed into law the **Student Right-To-Know and Campus Security Act**. This piece of legislation will affect, to some extent, the campus security programs of every postsecondary institution in the nation.

The “campus” includes any building or property owned or controlled by the institution of higher education within the same reasonable contiguous area and used by the institution in direct support of, or related to, its educational purposes; or any building or property owned or controlled by student organizations recognized by the institution.

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The Crime Awareness and Campus Security Act establishes a minimum standard for the disclosure of campus crime statistics in each institution’s annual report. Numbers of the following offenses which are reported (to center administration or local police agencies) to have occurred “on campus” must be reported.

**Criminal Homicide-Murder and Non-negligent Manslaughter:** The willful (non-negligent) killing of one human being by another.

**Criminal Homicide-Manslaughter by Negligence:** The killing of one human being through gross negligence.

**Sex Offenses:** A forcible sex offense is “any sexual act directed against another person, forcibly and/or against another person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent” which include forcible rape, forcible sodomy, sexual assault with an object, and forcible fondling. Non-forcible sex offenses are acts of “unlawful, non-forcible sexual intercourse” and include incest and statutory rape.

**Robbery:** The taking, or attempting to take, of anything of value under confrontational circumstances from the control, custody, or care of another person or persons by force or threat of force or violence and/or putting the victim in fear of immediate harm.

**Aggravated Assault:** An unlawful attack by one person upon another wherein the offender uses a weapon or displays it in a threatening manner, or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness-not that an (unsuccessful) attempt to commit murder would be classified as an aggravated assault.

**Burglary:** The unlawful entry into a building or other structure with the intent to commit a felony or theft-note that forced entry is not a required element of the offense; so long as the entry is unlawful (constituting a trespass) it may be accomplished via an unlocked door or window. Included are (unsuccessful) attempts to commit a burglary where force is employed or where a perpetrator is frightened off while entering an unlocked door or climbing through an open window.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle.

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, building, motor vehicle or aircraft, personal property or another, etc. Also

required to be reported are the numbers of arrests for the following crimes which have occurred “on campus”.

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**Liquor Law Violations:** Violations of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages (with the exception of “driving under the influence” or drunkenness”).

**Drug Abuse Violations:** Violations of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use.

**Weapons Possessions:** Violations of laws or ordinances prohibiting the manufacture, sale, purchase, transportation possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

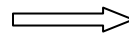
**Weather-Related:**

Weather-related school closings will follow the procedure of Blackhawk Technical College which states that notice will be given to area radio and TV stations by 3:00 p.m. for evening classes. A listing of these stations can be found on the bulletin board in the center office. If there is a tornado warning the Blackhawk staff will have us go to the shelter area which is located downstairs. You will be asked to stay there until the all clear is given. No one is allowed to leave the building.

**Crime Information and Statistics:**

Upper Iowa University-Blackhawk Center annually distributes a security report containing center security policies and procedures as well as crime statistics. The statistics are compiled in cooperation with the Rock County Sheriff’s Department. Statistics concerning the occurrences at the Blackhawk Technical College (Campus) and the Blackhawk Center Office which were reported to center administrators or local police are as follows:

*Please see next page*



## CAMPUS CRIME STATISTICS

### Criminal Offense Statistics at Blackhawk Technical College Facilities

BTC annually reports the crime statistics in accordance with applicable laws. Following is a summary of crimes that occurred on BTC facilities during 2005, 2006, and 2007:

	<u>2005</u>	<u>2006</u>	<u>2007</u>
Homicide			
Murder and Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Rape			
Forcible	0	0	1
Non-Forcible	1	0	0
Robbery	0	0	0
Aggravated Assault	1	0	0
Burglary	2	2	0
Motor Vehicle Theft	2	0	0
Arson	0	0	0

### Statistics Concerning Arrests on BTC Facilities

Local police agencies report the following information regarding arrests on BTC facilities during 2005, 2006, and 2007:

2005    2006    2007

Liquor Law Violations	0	0	0
Drug Abuse Violations	0	0	1
Weapons Possessions	0	0	0