

# CAMPUS SAFETY & SECURITY REPORT



UPPER IOWA UNIVERSITY

**BLACKHAWK CENTER**  
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**Academic Year**  
**2010**

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## **Campus Security and Safety Report For the Janesville, Wisconsin Center**

This information is being provided to all students and employees as part of Upper Iowa University's commitment to safety and security at the Blackhawk Center and in compliance with the Federal Student Right-to-Know and Campus Security Act (1990), Public Law 101-542, as amended by the Higher Education Technical Amendments of 1991, Public Law 120-26, and the Sexual Abuse Bill, House File 2026, which was passed into law by the Iowa General Assembly effective July 1, 1992.

Upper Iowa University is located in Fayette, Iowa a small rural community of 1,317 people. The community is situated in the Volga River Basin of Northeast Iowa. In addition to the main campus, the University has centers in Des Moines, Waterloo, Cedar Rapids, and Ankeny, Iowa; Fort Riley and Fort Leavenworth, Kansas; Fort Polk, Louisiana; and Janesville, Madison, Milwaukee, Prairie du Chien, Wausau, Elkhorn, and Racine, Wisconsin, and Rockford, Illinois.

Upper Iowa University-Blackhawk Center is located in Janesville, Wisconsin a community of 60,000. The community is located in Rock County in South Central Wisconsin.

### **Blackhawk Center "Campus"**

Upper Iowa University does not own property in Janesville. Classes at the Blackhawk Center are held at Blackhawk Technical College located at 6004 S County Rd G, Janesville, Wisconsin. Classrooms are rented from Blackhawk Technical College on a term-by-term basis as needed. Administrative office space is located at 6004 S. County Rd G, Janesville, Wisconsin. The offices are located inside the main entrance of Blackhawk Technical College across from the Fitness Center in Rooms 2223 and 2225.

### **General Philosophy**

Upper Iowa University is committed to creating an environment that promotes the intellectual, social, emotional, spiritual or ethical, and physical well-being of its community members. The commitment includes encouraging and reinforcing healthy, responsible living and respect for center standards and regulations, and community laws.

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The administrative staff at Blackhawk Center will inform the Blackhawk Center University community when mandatory reporting officials become aware of criminal activity that is

considered to be a threat to the safety of the University community. This will be done through various means such as memos, postings, announcements, student newsletters, emails or voice mail messages.

### **Reporting of Criminal Actions or Emergencies**

The Blackhawk Technical College president and Physical Plant Director are responsible for the security of buildings and grounds at the school where classrooms are rented for the Blackhawk Center classes and activities. The staff of the Blackhawk Technical College locks and checks buildings and reports to the Facilities Director.

The Blackhawk Center administrative staff has a cooperative relationship with the Rock County Sheriff's Department and the Blackhawk Technical College administrative staff. Since the technical college is located in a low-crime area, the Blackhawk Center relies on the Rock County Sheriff's Department to handle criminal matters.

Also, the University has policies and procedures followed by the Blackhawk Center administrative staff to handle violations of conduct standards and the law by students or employees. This information is contained in the Upper Iowa University Catalog which is distributed to all students and staff members.

To report a crime, a student should call the Rock County Sheriff's Department and the Center Director. The Center Director will then report the incident to the Vice President of Student Services at the Blackhawk Technical College and the Regional Director of the Academic Extension.

The person making the call shall complete the Incident Report Form available at the Blackhawk Center Office located at 6004 S. County Rd G, Janesville, Wisconsin. In the event of a fire, the student or employee should dial 911 from a pay phone, dial 9-911 from a district phone, or pick up one of the red emergency phones located in the hallways of the Central Campus. Always contact or send someone to the Information Desk to alert them of the nature and location of the emergency.

The Blackhawk Technical College building has a fire alarm system and accessible fire extinguishers. In addition, all faculty members and administrative staff members have directions to evacuate the building based on the fire evacuation plan in place at the Blackhawk Technical College. The Blackhawk Center Office follows the same procedure as the staff of Blackhawk Technical College.

Beloit Memorial Hospital and Mercy Hospital provide professional medical emergency care to the Blackhawk Center. Emergency care is available 24 hours a day at both hospitals. Blackhawk Center students and employees are responsible for their own medical care, but can be referred to these facilities in case of emergency.

### **Safewalk Program**

Safewalk is a Blackhawk Technical College service that provides an escort to your car Monday through Thursday from 6:00 p.m. to 10:15 p.m. during the fall and spring semesters. From 8:00

p.m. to 10:15 p.m., Safewalk personnel will be available every 15 minutes to walk you to your vehicle. The meeting and departure point is near the Information Center. Safewalk personnel will be available prior to 8:00 p.m. by contacting the Information Center at 757-7710. The Safewalk person on duty will have an I.D. card and will be dressed in uniform pants, a polo shirt with Safewalk printed on the front and back, a cap with Safewalk insignia and, when needed, a jacket with Safewalk printed on it. They will have a telephone with them at all times, and can call for assistance from 911 directly if needed.

### ***Basic Protective Behaviors***

Show that you're in control-walk with confidence  
Be aware of your surroundings-who's out there and what's going on  
Don't let alcohol or other drugs fog your judgment  
Be assertive-don't let anyone violate your space  
If you're feeling uneasy or uncomfortable, get out!  
Don't be embarrassed to make a scene-you know what's best for you  
Watch your keys and don't put your name and address on your key ring  
Watch isolated spots-library stacks, hallways away from heavily used areas, computer or other labs; especially late at night. Go with a friend or call the campus evening supervisor.  
Avoid walking or jogging alone, especially at night. Vary your routine; stay in well-traveled, well-lighted areas.  
Have your key ready before you reach the door-home, car, or work  
Park in well-lighted areas and lock the car, even if you'll only be gone a few minutes  
Have a functioning overhead light in your car

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## **Emergency Telephone Numbers**

Fire Department-Janesville	911
Non-emergency	608-757-2244
Beloit	608-364-2900
Ambulance	911
Police-Janesville	911
Non-emergency	608-757-2244
Sheriff-Rock County	608-757-2244
Beloit Health System	608-364-5011
Emergency	608-364-5151
Mercy Hospital-Janesville	608-756-6000
Emergency	608-756-6611
Poison Control Center-Madison	800-222-1222
Rock County Emergency Communications	608-757-0400

## **Blackhawk Center Telephone Numbers**

Administrative Office	608-754-7490
Upper Iowa University-Fayette Campus	800-553-4150
Director of Operations, Academic Extension	563-425-5394
President's Office	563-425-5201
Regional Director	414-475-4846

### **Blackhawk Center Facilities**

Students at the Blackhawk Center have access to classrooms at the Blackhawk Technical College through a room rental contract with the Blackhawk Technical College. In addition to classroom space, Blackhawk Center students also have access to the library, cafeteria, and fitness center. Parking is available in the Blackhawk Technical College parking lot. Students are in class Monday through Thursday evenings. The Blackhawk Technical College Library is open to the Upper Iowa students Monday through Thursday from 7:30 a.m. to 9:00 p.m. and on Friday from 7:30 a.m. to 4:00 p.m. During the summer, the library is open from 7:30 a.m. to 4:00 p.m. Monday through Friday. The library is closed on Saturday and Sunday.

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### **The Law and University Policies-Alcohol, Drug, and Sex Offenses**

To provide for the safety of members of the University community at the Blackhawk Center, Upper Iowa University has set standards of conduct for members of the community (see University catalog) and for those seeking admission to the University at the Blackhawk Center. These University standards are included in the Academic Extension University Faculty Handbook, Handbook for Administration and Staff, and the Academic Extension Catalog, given to all faculty, employees, and students.

The standards of conduct do not replace or relieve persons from complying with the requirements of civil or criminal laws. Unlawful behavior may result in criminal prosecutions as well as disciplinary action.

Policies relating to alcoholic beverages, drugs, and sexual assaults are found in the University Catalog, Handbook for Administration and Staff, and the Academic Extension University Faculty Handbook. As part of the education process, members of the University community are informed about University expectations and consequences when an individual violates alcohol, drug, and sexual assault policies and related laws.

### **Alcohol & Drugs**

In consideration of federal, state and local laws, the possession, use or sale of illicit drugs or alcohol is prohibited by Blackhawk Center students or employees on the grounds of the Blackhawk Technical College where Blackhawk Center classes are held. The possession, use or sale of alcoholic beverage is prohibited on the grounds of Blackhawk Technical College. The University neither condones nor sanctions the use of alcohol. All individuals are expected to observe the alcoholic beverage and illicit drug related laws of the State of Wisconsin. Members of the Blackhawk Center University Community who are of legal age (21) are expected to make

responsible decisions about the use of alcohol or drugs and to assume full responsibility for their personal conduct and actions. This includes respecting the right of those individuals who choose not to use alcohol or drugs.

### **Sexual Abuse**

Sexual harassment or assault is not tolerated at the Blackhawk Center. Specific procedures and policies are in place to handle reports of sexual harassment or assault.

#### **Sexual Abuse is prohibited and is defined as:**

- Unwanted or unwilling sexual contact-any sexual touching or attempting to disrobe a person without his/her willing consent.
- Unwanted or unwilling sexual intercourse-any lawful sexual intercourse however slight that occurs without the consent of either party. Consent is defined as a positive verbal acknowledgment such as "yes". Any person under the influence of alcohol or other drugs is considered incapacitated and unable to give consent.
- Sexual exploitation-the observation or reproduction of any sexual act without the written consent of all parties involved.

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Examples: (not an exclusive list) Force or threats of force, including stranger and/or gang rape. Preventing a person from resisting by administering any intoxicant. Sexual intercourse with a person who is known to be unconscious of the nature of the act (e.g. sexual intercourse with a person who is sleeping, passed out or blacked out from alcohol or drugs.) Sexual intercourse with a person who is incapable of giving legal consent or under the legal age. Sexual intercourse with a student who is unable to give consent because of a language barrier.

The standards of conduct do not replace or relieve persons from complying with the requirements of civil or criminal laws. Unlawful behavior may result in criminal prosecution as well as disciplinary action by the appropriate disciplinary board or administrator.

### **Guide to Sexual Assault Referral Services for University Students and Employees**

It is an unfortunate fact that many individuals in our society are victims of personal violence. There is assistance available for a victim of such personal violence. A person who has been sexually abused will need support and information that will help clarify the issues and facilitate recovery. Mercy Health Center provides sexual assault counseling by calling 608-756-5555 and at Beloit Health System by calling 608-364-5686.

#### **Victims of sexual abuse may wish to consider the following actions:**

If you are raped or sexually assaulted:

1. Get to a safe place as soon as you can.
2. Try to preserve all of the physical evidence. Do not wash, use the toilet, or change clothing if you can avoid it. If you do change clothes, put all clothing you were wearing at the time of the attack in a paper, not plastic bag.
3. Get medical attention as soon as possible to assess and treat any injuries you may have sustained and to collect important evidence to assist police in legal action.

4. Contact the Rock County Sheriff's Department (608-757-2244).
5. Contact the Director of the Blackhawk Center who will maintain confidentiality, help explain your options, give you information and provide emotional support.
6. Contact someone you trust, a close friend or relative to be with you and support you.

**Male Victims:** While most victims of sexual assault are women, men can also be victims. Male victims at the Blackhawk Center should take the same steps as outlined in this document.

**Medical Treatment:** It is important to seek immediate and follow-up medical attention for several reasons: (1) to assess and treat any physical injuries you may have sustained; (2) to determine the risk of sexually transmitted diseases or pregnancy and take preventative measures; and (3) to gather evidence that could aid in criminal prosecution. Physical evidence should be collected immediately, ideally within the first 24 hours. It may be collected later than this, but the quality and quantity of the evidence may be diminished. A Blackhawk student can receive the examination at the emergency department of the Mercy Hospital or Beloit Memorial Hospital or any other area hospital emergency room.

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**Transportation:** The Rock County Sheriff's Department will transport anyone assaulted to the hospital at any time of day.

### **Counseling and Emotional Support**

There are several local counseling services available to provide counseling and emotional support. The staff at these agencies is able to intervene in a crisis situation and to provide you with information about your options. Local agencies include: Counseling Care Center – Beloit Health System 608-364-5686, Rock County Crisis Intervention at 608-757-5025, Domestic Abuse Help line Beloit at 608-365-1119, or Mercy Options, 608-756-5555.

**Reporting to the Blackhawk Center Staff:** The Blackhawk Center staff members are also available to help provide you with information about your options, including medical assistance, counseling, University disciplinary action, and legal prosecution information. Talking about your concerns with the Center Director may help you sort through your feelings and decide what to do. You may also report a recently occurring incident at a later date, if you do not choose to report it immediately. However, the sooner you report the incident, the sooner action steps can be outlined for your welfare.

The reasons for reporting to the Blackhawk Center staff are: (1) to protect yourself and others from future victimization; (2) to apprehend the assailant; and (3) to, in some way, seek justice for the wrong that has been done to you. If you choose to report the incident to the Rock County Sheriff's Department, an officer will take a statement from you regarding what happened. He/she will ask you to describe the assailant(s) (if you do not know them), or identify them if you do. He/she may ask questions about the scene of the crime, any witnesses and what happened before and after the incident. You may have a support person with you during the interview.

### **University Disciplinary Action**

If you have been sexually assaulted by another student or group of students and are considering University action, you are encouraged to discuss the matter with the Center Director, Regional Director or the Associate Vice President of the Academic Extension. Please note that the University is required by the Cleary Act (formerly the Campus Security Act) to report sexual assault statistics to the University community.

If you do not wish to have the assault reported statistically, you will need to discuss your options with the Center Director, Regional Director or Associate Vice President of the Academic Extension. This will allow you a chance to review the procedures should you decide to file a formal complaint to be handled by the University. This discussion does not obligate you to pursue official action.

Charges may either be filed directly by you or by the University on the basis of your written statement. Such a charge would be handled in accordance with the procedures relating to violations of the Code of Student Conduct in the Academic Extension Catalog.

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Those students who are involved in sexual abuse cases are entitled to certain rights under Upper Iowa University Disciplinary Hearing Procedures as well as the following:

1. Both the accuser and the accused have the right to present relative information and witnesses in a hearing.
2. Both the accuser and the accused have the right to be notified of the sanctions imposed.
3. The accuser may request reasonable accommodations as to academic arrangements after an alleged sexual assault.
4. The accuser has the right to file a complaint at any time during their enrollment at the University.
5. Students who violate University policies while involved in a sexual assault will be adjudicated for the policy violation. Sanctions will be of an educational nature instead of punitive.

**Non-student employee:** If you have been sexually assaulted or harassed by a non student employee of the University, this is a violation of the law and University policy. Complaints should be filed with the Center Director, Regional Director or the Associate Vice President of the Academic Extension.

An employee (non-student) who has been sexually assaulted by another employee or student should report the matter to the Center Director, Regional Director or Associate Vice President of the Academic Extension. If you want to press criminal charges, call the Rock County Sheriff's Department.

#### **Anonymous Reporting**

If you are assaulted, and at this time do not want to pursue action within the University system or the local police department, you may still want to consider making an anonymous report. With your permission, the Center Director, Regional Director or Associate Vice President of the Academic Extension can file a report of the incident without revealing your identity. The

purpose of an anonymous report is to comply with your wish to keep the matter confidential, while taking steps to ensure futures safety for yourself and others. With such information, the University can keep accurate records about the number of incidents involving students or employees, determine whether there is a pattern of assaults with regard to a particular location, method or assailant, and alert the Blackhawk student community to potential danger.

### **Crime Awareness and Campus Security Act of 1990**

In November of 1990, President George Bush signed into law the **Student Right-To-Know and Campus Security Act**. This piece of legislation will affect, to some extent, the campus security programs of every postsecondary institution in the nation.

The “campus” includes any building or property owned or controlled by the institution of higher education within the same reasonable contiguous area and used by the institution in direct support of, or related to, its educational purposes; or any building or property owned or controlled by student organizations recognized by the institution.

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The Crime Awareness and Campus Security Act establishes a minimum standard for the disclosure of campus crime statistics in each institution’s annual report. Numbers of the following offenses which are reported (to Center administration or local police agencies) to have occurred “on campus” must be reported.

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Destruction/Damage/Vandalism of Property (except ‘Arson’):** To willfully or maliciously destroy, damage, deface, or otherwise inure real or personal property without the consent of the owner of the person having custody or control of it.

**Criminal Homicide-Manslaughter by Negligence:** The killing of one human being through gross negligence.

**Criminal Homicide-Murder and Non-negligent Manslaughter:** The willful (non-negligent) killing of one human being by another.

**Robbery:** The taking or attempting to take anything of value from the care custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessarily that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

**Simple Assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

**Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**Burglary:** The unlawful entry of a structure to commit a felony or a threat. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempt to commit any of the aforementioned.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joyriding.)

**Weapon Law Violations:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

**Drug Abuse Violations:** Violations of the State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone's): and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Liquor Law Violations:** The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

**Larceny-Theft:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. (Note: Constructive possession is defined by Black's Law Dictionary, 6<sup>th</sup> ed. As "Where one does not have physical custody or possession, but is in a position to exercise dominion or control over a thing.")

**Pocket-picking:** The theft of articles from another person's physical possession by stealth where the victim usually does not become immediately aware of the theft.

**Purse-snatching:** The grabbing or snatching of a purse, handbag, etc, from the physical possession of another person.

**Shoplifting:** The theft, by someone other than an employee of the victim, of goods or merchandise exposed for sale.

**Theft from Building:** A theft from within a building which is either open to the general public or where the offender has legal access.

**Theft from Motor Vehicle:** (except Theft of Motor Vehicle Parts or Accessories – The theft of articles from a motor vehicle, whether locked or unlocked.

**Theft of Motor Vehicle Parts of Accessories:** The theft of any part of accessory affixed to the interior or exterior of a motor vehicle in a manner which would make the item an attachment of the vehicle, or necessary for its operation.

**All Other Larceny:** All which do not fit any of the definitions of the specific subcategories of Larceny/Theft listed above.

### **Sex Offense Definitions**

**Sex Offense Forcible:** Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

**Forcible Rape:** The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth)

**Forcible Sodomy:** Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**Sexual Assault with an Object:** The use of an object or instrument to unlawfully penetrate; however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**Forcible Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

**Sex Offenses-Non-Forcible:** Unlawful, non-forcible sexual intercourse.

**Incest:** Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape:** Non-forcible sexual intercourse with a person who is under the statutory age or consent.

**Campus:** Any building or property owned or controlled by an institution of higher education within the same reasonably contiguous geographic area of the institution and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and property within the same reasonably contiguous geographic area of the institution that is owned by the institution but

controlled by another person, is used by students, and supports institutional purposes (such as food or retail vendor.)

**Residential Facilities:** Dormitories or other residential facilities that students reside in while living on campus.

**Non-Campus Building or Property:** Any building or property owned or controlled by a student organization recognized by the institution; and any building or property (other than a branch campus) owned or controlled by an institution of higher education that is used in direct support or in relation to, the institution's educational purposes, is used by students, and is not within the same reasonably contiguous geographic area of the institution.

**Public Property:** The term "public property" means all property that is within the same reasonably contiguous geographic area of the institution, such as a sidewalk, a street, other thoroughfare, or parking facility, and is adjacent to a facility owned or controlled by the institution if the facility is used by the institution in direct support of, or in a manner related to the institution's educational purposes.

**Weather-Related:**

Weather-related school closings will follow the procedure of Blackhawk Technical College which states that notice will be given to area radio and TV stations by 3:00 p.m. for evening classes. If there is a tornado warning the Blackhawk staff will have us go to designated shelter areas. You will be asked to stay there until the all clear is given. No one is allowed to leave the building.

**Crime Information and Statistics:**

Upper Iowa University-Blackhawk Center annually distributes a security report containing Center security policies and procedures as well as crime statistics. The statistics are compiled in cooperation with the Rock County Sheriff's Department. Statistics concerning the occurrences at the Blackhawk Technical College (Campus) and the Blackhawk Center Office which were reported to Center administrators or local police are as follows:

**CRIME STATISTICS** 

**Criminal Offense Statistics at Blackhawk Technical College Facilities**

BTC annually reports the crime statistics in accordance with applicable laws. Following is a summary of crimes that occurred on BTC facilities during 2008, 2009, and 2010;

	<u>2008</u>	<u>2009</u>	<u>2010</u>
Homicide			
Murder and Non-Negligent Manslaughter	0	0	0

Negligent Manslaughter	0	0	0
Rape			
Forcible	0	0	1
Non-Forcible	0	0	0
Robbery	0	0	0
Sex Offence Forcible			1
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0

### **Statistics Concerning Arrests on BTC Facilities**

Local police agencies report the following information regarding arrests on BTC facilities during 2008, 2009, and 2010:

	<u>2008</u>	<u>2009</u>	<u>2010</u>
Liquor Law Violations	0	1	2
Drug Abuse Violations	0	0	1
Weapons Possessions	0	0	0
Simple Assault	0	0	0
Larceny/Theft	0	0	0
Intimidation	0	0	0
Hate Crimes; Race, Gender, Religion	0	0	0
Sexual orientation, Ethnicity, Disability	0	0	0