Set up @uiu email on Office Outlook: Mac 2011

Open up Outlook and Go to the ‘Tools’ Menu and click on ‘Accounts’
**If you previously set up an email account in Outlook, you will need to click on the plus button in the bottom left of the window to set up an account.

Choose Exchange Account
Uncheck the 'Configure Automatically Box' and fill in the information. A sample is below.

![Exchange account information form]

Your email account is now set up!