Logging in to Office 365 email for the first time

1. Go to the Upper Iowa website (www.uiu.edu) and click “Login” at the top.

2. Select “Check @peacocks.uiu.edu e-mail”, or “Check @faculty.uiu.edu e-mail” depending on what your email address ends with.
3. Enter your User ID (UIU email address), and the default password of: **pcocks@1857**

4. Enter **pcocks@1857** here, then create a new password and verify it.
5. Enter your new password that you just created

6. Click “Inbox” to go to your email inbox